

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: () _____ E-mail Address: _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

- | | | | | | |
|---|---------------------------------|--------------------------------|--|---------------------------------|--------------------------------|
| 1. Are you a citizen of the United States? | YES
<input type="checkbox"/> | NO
<input type="checkbox"/> | If no, are you authorized to work in the U.S.? | YES
<input type="checkbox"/> | NO
<input type="checkbox"/> |
| 2. Have you ever worked for this company? | YES
<input type="checkbox"/> | NO
<input type="checkbox"/> | If yes, when? | _____ | |
| 3. Do you have a vehicle that you can use in your work? | YES
<input type="checkbox"/> | NO
<input type="checkbox"/> | If yes to questions 4 - 7 please explain: | _____ | |
| 4. Do you have any traffic citations or accidents within the last three years? | YES
<input type="checkbox"/> | NO
<input type="checkbox"/> | | | |
| 5. Have you ever been convicted of child abuse or neglect of a child, been a respondent in a juvenile court proceeding that resulted in the removal of a child, or had child protective services involvement that resulted in the removal of a child? | YES
<input type="checkbox"/> | NO
<input type="checkbox"/> | | | |
| 6. Have you ever abused, neglected, or exploited a disabled adult or domestic partner? | YES
<input type="checkbox"/> | NO
<input type="checkbox"/> | | | |
| 7. Have you ever been convicted of a misdemeanor or felony? | YES
<input type="checkbox"/> | NO
<input type="checkbox"/> | | | |

Education

High School: _____ Address: _____

Did you graduate? YES NO Degree: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: () _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: () _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: () _____

Address: _____

Previous Employment

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. I also understand that all employment with CARING for Children is at will meaning that both the employee and employer may end the employment relationship at any time with or without notice or cause.

Signature: _____ Date: _____

www.caring4children.org